

Minutes of meeting of BIOC Executive Committee held on Monday, February 22, 1971 at BIOC Headquarters.

PRESENT

John Maguire  
Marshall Wolf  
Ruth McClain  
George Wibecan III  
Robert Thiel  
George Birmingham  
Joseph Partenheimer

Jules H. Lozowick  
William Hoffmann  
William Wilson  
Ralph Grebow  
Carl Venable  
Roland E. Stewart  
Thomas Boykin

The Executive Committee meeting was called to order at 5:10 p.m. by Co-Chairman Mrs. Ruth McClain.

Mrs. McClain stated that she and Mr. Wolf had a meeting last week to discuss some of their concerns about what they feel is happening to BIOC and what wasn't happening, and they felt this would be the proper meeting for some soul searching and come to some conclusions on the questions which were raised by the Executive Director at the last meeting. At this time, Mrs. McClain asked for the committees present to give a brief report as to what activities they have generated, what their goals are, what kind of timetable they have assigned themselves, and a feeling about what they are doing.

Mr. Lozowick reported that his combined committee, the Task Force with the suggestion from the Executive Committee, go thru their own (BIOC) member *Wilson* companies first to be evaluated. He also stated that Mr. William Hoffmann has 2 companies in mind to go to. By the next BIOC Executive Committee meeting, they should have reports from these two companies. They anticipate going to three (3) companies a month once the committee gets started, hoping to start full force by April, 1971. He also indicated that they're running into a lot of reluctance related to the whole Equal Employment Opportunity Commission area, a phenomenon which the Department of Defense people are running into also. The Task Force met with the Department of Defense people today and worked out a system of education which can be presented to a company. They hope to reproduce the form and give to every member of the committee so that they will be speaking from the same points of view and the information will be helpful to the company.

Mr. Wolf stated he'd like to tell Mr. Charles Hall about what the Task Force plans to do. He also indicated that if the Task Force should run into any company who seem to be reluctant in being assessed, to let him know and he would intercede.

Mr. Birmingham indicated that he can not see at the present time where we can sign a long term lease with BICC's financial status. There was some discussion as to where BICC could move the entire office elsewhere. It was suggested that maybe we could have stated in the lease that as long as the program is refunded, BICC will remain at the location. Mrs. McClain suggested that someone work with Mr. Stewart to try and locate another building for the BICC offices. Mr. Ralph Grebow offered to help Mr. Stewart. A few locations were suggested and Messrs. Stewart and Grebow will look into them. It was suggested that maybe Mr. Les Blau could help Messrs. Stewart and Grebow.

#### SATELLITE PROGRAMS

Mr. Stewart briefly explained the letter that was sent out to the companies seeking financial help for the mini-satellite programs. The Executive Committee broke up the list and distributed the names of each company to get in touch with who have not responded yet.

Mr. John Maguire stated that his company will give \$500.00, but first it must go before their committee. It looks favorable. Mr. Wolf indicated that National Newark & Essex Bank would give \$500.00 also. Mr. Lozowick stated that Western Electric is still investigating into it. Mr. Stewart stated that a proposal was being submitted to Model Cities for a larger training program which would include stipends, the Model Neighborhood, and the Spanish-speaking.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,  
Katherine Morton

Mr. Wolf suggested that maybe Mr. Jim Henderson from Project Equality would help Mr. Wilson and accompany him on one of his visits on minority assessments. He also indicated that maybe the committee should accumulate all of the data they get from BICC's own companies and use for evaluation to see just how good a job the companies are doing. Mr. William Wilson recommended a purging the membership rostrum both for individuals and companies.

Mr. William Hoffmann reported that his committee could not come up with anything yet since they do not know what entity will be financed. Until the committee finds out what BICC is all about & just what kind of permanent or basic organization they are to have, the committee alleged they could not come up with a dollar figure.

There was a lengthy discussion in regard to the Chamber of Commerce funding BICC or whether BICC should try to find other resources. A question was raised in regard to the Chamber of Commerce as to what they are about. Mr. Wolf stated the Chamber could not do things BICC is presently doing and are not trying. They are concerned about how their funds are presently being spent and what accomplishments have been made. It was brought out that the Chamber does not have the relationship with the community that BICC has. It was suggested that maybe BICC could start a non-profit organization for basic administration funding. Mr. Grebow stated that he had proposed to Mr. Stewart, that he would send an opinion letter to the BICC Executive Committee instructing them on just how to go about starting a non-profit operation. There was some discussion on using the Computer as a profit making tool. Mr. George Birmingham made a motion to continue with satellite programs, job matching & employment, on a fund as you go basis, it was seconded by Mr. Carl Venable.

Mr. Birmingham spoke briefly on BICC's financial situation. He indicated that of the \$10,000 received from the Victoria Foundation last month, \$2,000 went for the payroll. He did not submit a financial report but he is very concerned about outstanding indebtednesses. Mr. Venable suggested that maybe someone on BICC's staff can help with some of the record keeping to relieve Mr. Birmingham from some of the work.

Mr. Wolf stated that Mr. Wilbur Parker said he would give BICC a hand with the auditing sometime after May 1, 1971. He also suggested that Messrs. Birmingham, & Stewart get together and go over the cash flow sheet and let him know if he can be helpful. Mr. Birmingham indicated that maybe Mr. Wolf should see if the Chamber would reverse their procedures & fund in advance. Mr. Wolf stated he would talk to Mr. Hall relating to funding in advance.

#### SPACE

Mr. Grebow indicated that he had been negotiating with Mayer & Mayer for a short term lease but they still want a 4 year lease. He went on to explain how BICC should not sign a 1 year lease if they plan on using the Computer as a profit making tool, and BICC should be careful on what type of lease they sign.